

Kincardineshire Development Partnership  
Board of Trustees Meeting – Thursday 27<sup>th</sup> June 2019 at 7 pm  
Auchenblae Church Hall, Auchenblae

**Minutes**

**Present:**

David Nelson – Mearns Community Council (Chair)  
Ron Sharp – Portlethen and District Community Council  
Isabella Williamson – Arbuthnott Community Council  
Andrew Newton – Stonehaven Town Partnership  
Walter McMillan – Portlethen Men’s Shed

**In Attendance:**

Margo Titmuss – KDP Administrator (Minutes)  
Jacky Niven – KDP Development Worker

**Apologies:**

Mairi Eddie – Benholm & Johnshaven Community Council  
Sandra Davison – Mearns Area Partnership  
Ian Hunter – Stonehaven and District Community Council  
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council  
Marion McNeil – Crathes, Drumoak & Durris Community Council  
Bridget Scott – Bettridge Centre

**1. Welcome**

The Chair, David Nelson, welcomed all those present and thanked them for attending. He gave thanks to Ron Sharp for chairing the previous meetings, in his absence. David also thanked Jacky N for keeping him advised of developments during that time.

During the introduction David concluded that as only five trustees were present the meeting was inquorate and therefore no voting could occur.

Apologies were read out, and it was noted that Ian Hunter was chairing another meeting at the same time. It was also disclosed that a letter had been sent to Catterline, Kinneff and Dunnottar Community Council, to encourage a representative to attend the KDP meetings.

It was agreed that Ron Sharp would discuss Portlethen & District Community Council within AOCB.

**2. Approval of Previous Minutes**

The minutes of the formal meeting of 30<sup>th</sup> May 2019 could not be approved, and will be deferred to the August meeting.

**3. Matters Arising.**

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There were no matters arising.

#### 4. Monthly Reports

##### Finance

Awaiting reimbursement from Aberdeenshire Council for the 2<sup>nd</sup> and 3<sup>rd</sup> payments of the Feasibility Study.

The 2018 accounts are now with the accountants for auditing.

The Trustees Report has been prepared for OSCR, to submit along with the examined accounts.

##### New Members

There were 3 new member applications from Stonehaven Tolbooth Association; Auchenblae Parks Committee and Portlethen Town Association. Approval was deferred to the August meeting.

#### 5. Sub-group / Committee Reports

##### Governance

Andrew N had reviewed the Privacy Notice, and advised that the reference to Google Analytics should be removed as it is not relevant. The notice can now be added to KDP emails and website.

**Action** – Jacky N to show Margo T how to add things to the website.

##### Windfarm Subgroup

Isabella gave a brief update:

- Hillhead of Auquhirie – the closing date for applications is **31<sup>st</sup> July**
- Meikle Crewe - opens 1<sup>st</sup> July.
- Midhill – additional turbines to be added.
- Glen of Dye – now subject to Scottish ministers decision. Wide range of public bodies have objected to this project.
- Rickarton – Council are waiting for a formal application.
- Offshore turbines – it is believed that there is no community fund available, and that additional turbines are to be added in the future.
- The sub-committee responsible for administering the windfarm community funds is running smoothly.
- Kirsty A had arranged with Hillhead of Auquhirie to host a visit from Newtonhill Primary School. This is taking place on Tuesday 2<sup>nd</sup> July, and Jacky N will be representing KDP. Jacky invited a member of the board to join her if they had availability.

**Action** –Margo T to gather windfarm accounts from Kirsty so that the financial spreadsheet can be updated for August meeting.

#### 6. KDP Development Officer Report

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The Development Officers' Activities Highlights were circulated in advance of the meeting.

## **7. AGM**

The KDP AGM will be held on Thursday 31<sup>st</sup> October. Venue to be decided. Jacky N suggested producing a film of the different groups helped by the organisation throughout the year, culminating in a live performance. This suggestion was well received and is to be discussed further at the August meeting. **Action** – Margo T to check availability of the Bettridge Centre to host the AGM.

## **8. Feasibility Study**

Jacky N provided an update:

A feasibility study was commissioned to consider the viability of a graphics and media trading arm of KDP to be delivered through a youth employability programme. This was undertaken by FJA Consulting. £7500 was awarded by Aberdeenshire Council for the study.

In summary, the findings were that there is a real appetite for some kind of employability programme offering something different and based in K&M. There are many routes for funding places on such a programme. However, there was not a strong business case for the graphics and media offering either from a marketplace perspective or indeed an interest from young people to take up this kind of work.

The next steps look likely to be to ascertain what the output could possibly be... could it be the "process" itself be the offering to an employability programme...but that then would be a need to look at numbers of participants to generate enough revenue to make it sustainable.

Jacky has various ideas and thoughts which can be explored and the feasibility study is to be discussed again at the August meeting.

## **9. AOCB**

### Portlethen & District Community Council

Ron S advised that after 12 years involvement with PDCC, latterly as Chairman, he has stood down, along with the Secretary.

Despite great efforts to recruit new members, there were no nominations at the AGM on Tuesday 25<sup>th</sup> June, and as a result PDCC is in abeyance.

Ron and others have formed a new, independent group – Portlethen Town Association. An application for membership to KDP has been received.

A discussion ensued as to whether Ron can continue to be a trustee of KDP, as the body he represented is no longer in existence. It was decided that PDCC are not entitled to continue membership of the board whilst defunct. KDP hope that PDCC will have been resurrected by the time of the October AGM and a new PDCC trustee appointed to KDP. If Ron wishes to continue his involvement with KDP he will be entitled to stand for election at the KDP AGM as one of the trustees allocated to the six independent groups.

It was agreed that the Chairman could invite individuals to meetings, and therefore he formally invited Ron S to attend the August meeting.

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David Nelson

David N is no longer an elected member of Mearns Community Council, however he has been co-opted on to MCC to represent them on the KDP Board. At the KDP AGM, Alistair Shiach will replace David N as the representative for Mearns Community Council.

Crathes, Drumoak & Durriss Community Council

It was brought to the attention of the Board that Crathes, Drumoak & Durriss Community Council was also in abeyance. Discussion took place on the effect this has on Board members continuing their role, or if they can represent an independent group. The policy that is applied to PDCC above is also relevant for this Community Council

**10. Date of Next Meeting**

The next Board meeting will be held at 7pm on Thursday 29<sup>th</sup> August, at a venue to be advised.

The meeting closed at 8.40 pm.

Minutes taken by Margo Titmuss

I, \_\_\_\_\_ hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_